



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**SARANKUL COLLEGE**

SARANKUL COLLEGE, SARANKUL, DIST-NAYAGARH

752080

[www.sarankulcollege.org](http://www.sarankulcollege.org)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Sarankul College, Sarankul, Dist- Nayagarh is located 13 kilometers towards south of the District Headquarter town of Nayagarh on the state highway 21 running from Nayagarh to Bhanjanagar, at the famous, glorious religious pitha of LORD LADUBABA (Swayambhu Linga of Lord SHIVA), in the State of Odisha is a premier institution, a Non-Government Aided Degree College imparting Higher Education to the rural poor students. The College is situated on the crest of a small hill top known as "Bhandar" in the locality just to the vicinity of famous temple of LORD LADUBABA. The college has its own land of 15 Acres and own building and infrastructure to bring holistic development of learners. The College was established on 25/06/1978 by the people of the locality under the dynamic leadership of Shreejukta Artabandhu Mishra, the then reputed Advocate of Orissa High Court. The College is affiliated to Utkal University, Bhubaneswar, Odisha. The College has received Govt. permission for opening of I.A Classes vide Govt. Order No.39422/18.09.1980. Utkal University granted affiliation for opening of +3 vide order No.30739/25.06.87 and Govt. of Orissa granted the permission for opening of +3 vide order No.30739/25.06.1987. The Govt. of Orissa granted permanent concurrence vide letter No.23160/22.11.2002 and Utkal University granted permanent affiliation vide order No.24175/31.03.2005. The college received recognition U/S 2(f) and 12(B) of UGC Act Vide letter No-8-645/2011 Dtd. 09.08.2012. At present the College is offering +3 Arts course (B.A) with Education, History, Pol.Sc, Psychology, Sanskrit, Economics and Odia as HONOURS Subjects and Economics, Education, History, Odia, Philosophy, Pol.Sc, Psychology and Sanskrit as PASS and Elective subjects. The College is Offering English, M.I.L (O), MIL Communication Communicative English, Environment Science, Modern office management Compulsory subjects. The College provides Basic Computer literacy and Communicative English as Skill development Programmes of its own matching to the need of the time. The College has received UGC grant in the 12 Plan period from general development and Assistance head. During the last 37 years of its existence the college authorities have developed the infrastructure of the college to accommodate the growing needs of the students.

### Vision

"Strive for perfection and settle for Excellence".

### Mission

The mission of the college is to impart holistic education, aiming to make the student and market relevant globally competent morally upright and socially responsible citizens.

## 1.2 Strength, Weakness, Opportunity and Challenges (SWOC)

### Institutional Strength

#### STRENGTH

- 15 acres of own land and 5 Acres of leased land
- Infrastructure for teaching and learning .
- Qualified , experienced and committed faculty and staff
- Library with reading room.
- Smart class rooms
- Computer and Internet facility.
- Green campus
- Congenial Study environment
- Cooperative G.B
- Cooperative Alumni.
- Disciplined students
- Provision for continuous power supply.
- Decentralized and democratic administration
- Cordial relation among staff.
- Cooperative staff Association
- Own play ground
- Own College building
- Provision of Students Union.

#### **Institutional Weakness**

- Inadequate teaching and non-teaching staff
- Inadequacy of Funds for growth
- Lack of autonomy
- Lack of Hostel facility
- Lack of staff quarter.
- Poor and rural students
- Long vacancy created due to retirement and transfer of faculties.
- Single Stream ( Arts only.)
- Rigid curriculum of University
- Rigid Govt. Policy and Control.
- Demand for teaching in regional language.

#### **Institutional Opportunity**

- Use of technology in Class-rooms (ICT)
- To serve rural people.
- Extension activities
- Research
- Expansion of Honours teaching in other Subjects
- Opening of Science and Commerce Stream.
- Opening of Self financing Courses.
- Expansion of infrastructure and Buildings.
- Creation of Sports Complex
- Introduction of CBCS by Govt.

## **Institutional Challenge**

- **Inadequate faculty members.**
- **Increased work load for teachers.**
- **Contractual Appointment.**
- **Paucity of Funds for growth and expansion.**
- **Teaching in regional language.**
- **To teach Poor and less meritorious rural students .**
- **Provision of Campus selection for job sectors.**

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The college offers Under Graduate studies in Arts with Honours and General Courses affiliated to the Utkal University to the students of this locality and periphery. There is no discrimination of students in regard to admission to this institution. Government Norms are Strictly followed. The College has congenial study atmosphere, experienced and caring teaching faculties. Discipline is maintained in the campus. At present the college is imparting HONOURS teaching in Arts Stream in 07 subjects Viz: Education, History, Pol.Sc, Psychology, Sanskrit, Economics and Odia and PASS teaching in 08 subjects Viz: Economics, Education, History, Philosophy, Odia, Political Science, Psychology and Sanskrit.. Elective teaching in subjects like Pol.Sc, Economics, History, Sanskrit, Odia, Education, Philosophy and Psychology . The students are taught English. M.I.L (O), MIL Communication Communicative English, Environment Science, Modern office management as a part of their syllabus as prescribed by the University . Besides these prescribed subjects , skill oriented programmes like Communicative English and Computer Literacy programmes are offered to develop the communicative skill and acquaintance with computer and internet. For effective translation and transaction of curriculum the institution provides facilities for library reading, learning from internet source for teachers and Students. N.S.S., Y.R.C., Rover and Ranger activities, Yoga, games and Sports activities are under taken to supplement the Curriculum. The College has adopted CBCS Curriculum from the Session 2016-17 as per Govt. Guideline.

### **Teaching-learning and Evaluation**

The admission process of the college is very much transparent as it is regulated by Govt. Of Odisha and is made on line under SAMS (Student Academic Management System) project of the Department of Higher Education, Government of Odisha. Desirous Students have to apply through on-line mode for admission to this College. A merit list is prepared by the SAMS for the purpose . The admission process covers reservation for SC, ST, Differently able, N.C.C., Sports persons and wards of Ex-Army Men and Martyrs. There is no discrimination in regard to selection and admission. The college takes special care for the students from the socio-economic weaker section and, minority community. The regular faculty members of the college are appointed by the Dept. of Higher Education, Govt. of Odisha and the contractual teachers are appointed by the Governing Body. There are qualified, experienced and efficient faculty members who consistently maintain the quality teaching in the college. In order to update their knowledge they are allowed for refresher and orientation courses . Academic programme of the college is carried out in accordance with the Common Academic Calendar of the Dept. of Higher Education, Govt. of Odisha, the University syllabus and the

Academic Calendar of the college. In the teaching-learning process, besides the lecture method, provisions are made for interactive methods like Socratic method, Discussion method, Problem -solving method, Learning by doing(Activity) method, Project method etc. Emphasis is laid on Constructivists approach of teaching and Learning. Teachers use Power-Point Presentation, ICT in “SMART” Class rooms. The teachers and students are given free access to computers and internet. The college library has text books, reference books, journals, , computer and internet facility., Reprographic facility is also available. Departmental seminars and study tours are conducted to enrich the teaching-learning process. Competitions in various activities viz: Essay, debate, G.K, Poetry writing etc are conducted to develop the creativity and knowledge among the students. Seminars are organized to augment the knowledge of the students. The lesson plans & progress registers are maintained to assess the academic progress.

### **Research, Innovations and Extension**

The college encourages the faculty members to participate in research activities. Some of the faculty members have registered for Ph.D. The college organized various extension activities in collaboration with the University, Govt. & Non-Govt. organizations. The institution provides all its facilities to the inside and outside researchers .The NSS & the YRC units of the college have organized programmes like Blood Donation Camps, AIDS Awareness Programs, Health & Hygiene Programmes, Literacy Programmes and Plantation Programmes. Self -Defence Training Programmes for girls and other awareness Programs are organized in the college.

### **Infrastructure and Learning Resources**

The college has its own physical resources infrastructure. The college has 15 Acres (60702.8 Sq Meters)of recorded land at its disposal and Play Ground of 5 Acres (20234.3 Sq meters) of leased land and the college building covers an area of 2700 Sq. mts. At present the college has 09 class rooms out of which 01 is “SMART” class room, besides 4 computer projectors are there for use by teachers at the time of need, laboratories , sports room, computer laboratory, , Career Counseling Cell, Examination Section, SAMS centre, Students’ Common Room, Teachers Common Room, Department Rooms, Library Building with Reading Rooms, Seminar cum conference Hall (SMART) , College Canteen, Cycle Stand, , Open Pandal, garden & safe drinking water supply facility etc. The college has a computerised Library with 07850 books out of which 5212 are reference books, 2638 are text books and 508 journals, regular subscription of 02 English and 05 Odia news papers. The college has 21 numbers of computers with internet facility made available to faculty and students. The college gives importance for the all round development of the students. Besides academic activities, it also gives emphasis on games and sports. To promote games and sports the college has play ground: meant for foot ball, Cricket, badminton, volleyball and for outdoor games.

### **Student Support and Progression**

The institution continuously provides student support for the successful completion of academic programmes & to facilitate the progression of the students towards higher education & employment. Besides the Common Academic Prospectus published by the Department of Higher Education, Govt. of Odisha, all the information about the college and courses offered by the college are provided in the college website [www.sarankulcollege.org](http://www.sarankulcollege.org) and the college calendar. Student support is provided in the form of scholarships like, post-matric scholarship for SC & ST, , Sanskrit scholarship, and SSG Assistance. Besides, Book-Bank facility,

moral and psychological supports are provided to the students. Special support in the form of supply of Doubt-clearing classes, study materials and remedial classes are provided to the students. The college has Career Counseling Cell which provides career guidance and information of job opportunities to the students. The college has a Grievance Redressal Cell to redress various grievances raised by the students. The college encourages the students to participate the various curricular & extracurricular activities like NSS, YRC, Rover/Ranger activities, cultural, literary, games & sports events. The college remains in touch with the former faculty members and the alumni and gives importance to their feedbacks.

### **Governance, Leadership and Management**

The institution makes aware all the stakeholders its vision and mission. The management of the college is well articulated, transparent and dynamic. At present Sri Rabinarayan Mahapatra-M.L.A. Ranapur is the President of the Governing Body (Appointed by Govt.) & the Principal is the Ex-officio Secretary. The internal administration of the college is bestowed on the Principal who acts as the Academic and Administrative Head of the college. The college adopts decentralized administrative structure with Principal as the Head. The Principal functions through different committees such as Admission Committee, Academic Committee, Finance Committee, Purchase Committee, Library Committee (Good Officers Committee), NAAC committee & IQAC. The Principal takes into consideration the opinions of Staff Council, Academic Council & IQAC for formulating and implementing its quality policies and plans. All the matters are discussed in the Staff Council and collective decisions are taken into consideration, which are executed through different departments and committees. The academic activities are monitored by the Academic Council and the Heads of the departments. The Principal of the college interacts with the Heads of the Departments, Heads of different Committees, representatives of different stakeholders to assess the different programmes and activities. The institution formulates its academic, cultural and developmental action plans taking into consideration the needs and requirements of the students, faculty and the institution. The Principal makes financial management through different committee, the Accounts Bursar, Head Clerk & the Accountant. Transparency is maintained in all financial transactions. The financial management of the college is externally audited by Local Fund Audit, Govt. of Odisha. The institution has established an IQAC. The objectives of the IQAC are to provide quality

### **Institutional Values and Best Practices**

The college campus is situated in a natural and green environment. The institution has conducted a green audit of the campus with the help of the N.S.S. The N.S.S makes the protection of existing plants and undertakes plantations in college campus and in nearby locality. The campus is maintained green. The college has given priority for the use of technology in teaching & learning. Provisions of computer, internet, Power-point presentation, SMART class room, internet, The college teachers adopt the strategy of giving assignments to students in the eve of holidays and vacations. The college has adopted some best practices like regular plantation programmes in college premises and in nearby locality for protection of environment, Blood Donation Camp to serve precious human lives, adoption of student assignments technique and many others to achieve Excellency.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SARANKUL COLLEGE
Address	Sarankul College,Sarankul, Dist-Nayagarh
City	SARANKUL
State	Orissa
Pin	752080
Website	<a href="http://www.sarankulcollege.org">www.sarankulcollege.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	JOGESWAR NAIK	06753-257040	9777497497	-	principalsarankuldegreecollege@yahoo.in
IQAC / CIQA coordinator	VYOMAKESH RATH	0674-2974818	8249419307	-	vyomakeshbunugmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1978

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Orissa	Utkal University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	08-12-2018	<a href="#">View Document</a>
12B of UGC	08-12-2018	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Sarankul College,Sarankul, Dist-Nayagarh	Rural	15	2700

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arts	36	Intermidate	English	480	400

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				2				13			
Recruited	0	0	0	0	2	0	0	2	9	4	0	13
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				6			
Recruited	0	0	0	0	0	0	0	0	2	4	0	6
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				12
Recruited	10	2	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	5	1	0	6
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	3	3	0	6
PG	0	0	0	2	0	0	6	1	0	9

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	3	0	3
PG	0	0	0	0	0	0	2	1	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	400	0	0	0	400
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	15	17	7	2
	Female	6	2	3	4
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	0	0	1
	Others	0	0	0	0
OBC	Male	35	42	53	38
	Female	50	55	42	53
	Others	0	0	0	0
General	Male	42	25	26	22
	Female	43	44	26	30
	Others	0	0	0	0
Others	Male	0	1	0	0
	Female	0	0	1	0
	Others	0	0	0	0
<b>Total</b>		<b>193</b>	<b>186</b>	<b>158</b>	<b>150</b>

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 158

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	15	13	13	13

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
465	461	438	378	376

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
62	62	50	50	50

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
160	116	120	96	95

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	17	15	14	14

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	20	20	20

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 17**

#### Number of computers

**Response: 13**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11	8	24	18	27

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

The College has a curriculum committee consisting of all teaching members. The curriculum committee sits before the beginning of the session to review the curriculum provided by the university. It makes necessary suggestions to university for addition, depletion and modification of specific course. The College has little scope to adopt an independent curriculum.

The action plans for effective implementation of curriculum is undertaken by the academic council of the college. The academic council consists of the HODS of all the departments. It prepares the academic calendar on the basis of curriculum and actual academic learning time available for learners out of available time, allotted time and total time amid all programmes and activities of college. The academic council assigns the responsibility of implementation of its action plans to the respective HODs. The HODs communicate the action plans to department teachers. There is provision for preparation of lesson plan and maintenance of lesson progress by individual teachers. The HODs supervise the course progress of their respective departments regularly in each month and send the same to principal for further action. The academic council sits at regular intervals to review the course progress and to give necessary suggestions.

**1.1.2 Number of certificate/diploma program introduced during the last five years**

**Response:** 0

**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

Details of the certificate/Diploma programs

[View Document](#)

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**

**Response:** 32.47

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	00	3	00

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

**Response:** 22.78

1.2.1.1 How many new courses are introduced within the last five years

Response: 36

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 15

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**

**Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-



wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

##### Response:

The curriculum provided by the affiliating University is not fully compatible with the objectives of the college and the needs of the rural students. Therefore the college curriculum committee has passed some additional curriculum for the benefit of students based on the regional and global needs to fulfill the objectives and goals of the institution. In addition to the University curriculum, the college provides training for Computer skill development, language development, extension programmes, nation building programme through N.S.S., Y.R.C., Rover Ranger activities and enrichment of courses through organization of seminars, extra mural Lectures. Proposals have been send to University for revision of curriculum. The college adopts the following activities to supplement the University curriculum to ensure academic programme and objectives of the institution.

- \* The college organizes seminars, extra mural talks with internal and outside Resource Persons to promote intellectual standards of students and teachers.
- \* Group discussions, quiz competitions, essay and debate competitions are organized.
- \* Regular assignments are given to students.
  - \* Unit tests, monthly tests are conducted.
- \* Communicative English and Computer training are provided.
- \* Internet use is encouraged.
- \* N.S.S., Y.R.C., Rover and Ranger Units are organizing awareness programme

such as Aids awareness, environmental awareness, awareness against social evil and superstitions, blood donation camps, plantation programme and programme for social and national integration are organized.

- \* International and National days are celebrated to promote international and national outlook.

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response: 1**

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 01

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response: 16.34**

1.3.3.1 Number of students undertaking field projects or internships

Response: 76

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** C. Any 2 of the above

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 116.97

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
152	170	191	153	147

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
160	160	128	128	128

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 42.74

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
37	31	32	20	0

**File Description****Document**

Institutional data in prescribed format

[View Document](#)

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

Yes, the institution assesses the students' need in terms of knowledge and skills before commencement of the programme through the process of counseling and induction programme. In the counseling and induction process the students are allowed to express their needs in regard to knowledge and skills. They are also given chances to give a talk on their own ability and show their ability. The induction is conducted by various departments where the needs and abilities of the students are identified by the faculty members. The faculty members put certain basic questions regarding their knowledge and skills and on the basis of responses, the students are categorized as advanced learners, Average learners and below average learners.

The college identifies the special educational / learning needs of advanced learners from class room interaction, assignments, responses, unit tests, monthly tests and other tests.

The college responds to the special educational/learning needs of advanced learners in the following ways.

- The teachers of the college guide them.
- The teachers provide/suggest reference books, journals and other relevant materials to augment their studies.
- They are encouraged to use the reference books from the library.
- They are encouraged to use internet.
- They are encouraged to prepare seminar papers/articles/projects.

**2.2.2 Student - Full time teacher ratio**

**Response:** 27.35

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.22

#### 2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

The traditional boring teacher-centric method is not in use in the college. The College has taken the following steps to make learning student-centric.

- The teachers follow Socratic (questioning) method for teaching.
- The teachers proceed their discussion through interaction with the students
  - (Interactive method)
- The teachers prepare programmed-learning materials for self learning of students.
- The teachers make groups in the class room and assign problems to students for developing its solution .( co-operative learning method).
- The class room competitions are organized by the teachers dividing students into groups.
- Projects are performed by students.

The following support structures are provided to the teachers to develop skills like interactive learning /collaborative learning / independent learning among students.

- The teachers are encouraged to attend Refresher Course and Orientation Course organized by different universities.
- The IQAC makes provision of Teachers-Training at college level on student-centric methods. The Education Department of this college organizes workshops and seminars in this regards.
- The teachers use the library and internet resources to develop their quality of teaching.
- College provides LED projector, computer and internet facility for teachers.

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 46.67

#### 2.3.2.1 Number of teachers using ICT

Response: 7

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

#### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 93

##### 2.3.3.1 Number of mentors

Response: 5

#### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

- The College encourages the faculty members to adopt new and innovative approaches in the teaching and learning especially constructivist approach where ever possible.
- During last four years many teachers of the college were sponsored to attend Refresher Course and to make themselves abreast of the latest developments in teaching methods of their respective departments.
- The teachers use interactive methods like Socratic methods and discussion method (Esp. Group discussion)
- Assignment method is also adopted to promote creativity and organizing capacity of students.
- Programmed learning approach is used by some teachers.
- The teachers also use ICT in classroom teaching/ Use of Computer, Projector, Video, TV etc)
- The teachers make use of internet in the class room.(SMART CLASS)
- The project method is used in all departments.
- Dramatization and role playing approach is also used by some teachers.
- Seminars are conducted regularly.

## 2.4 Teacher Profile and Quality

#### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 77

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph.D. during the last five years****Response:** 0**2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description****Document**

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)**2.4.3 Teaching experience per full time teacher in number of years****Response:** 15.94**2.4.3.1 Total experience of full-time teachers**

Response: 271

**2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years****Response:** 0**2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	00	0	00	00

**File Description****Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 0



## 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

:- The following evaluation reforms have been adopted by the University and the college. 1) The University makes timely examination. 2) Central valuation of answer scripts.3) On line uploading of marks. Providing Xerox copies of valued answer scripts for maintaining transparency.4) On-line issue of appointment letters to examiners. 5)On-line publication of results.

The following reforms are going to be adopted from the session 2016-17 by the University and the college.

- 1) Semester pattern of examination under CBCS.
- 2) Grading system instead of numerical marks and divisions.
- 3) Credit transfer.
- 4) On-line evaluation.

The college is ready to accommodate the initiatives taken by the University. The college conducts the unit tests/ monthly tests/ half yearly tests as its own measure of evaluation.

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### Response:

the college maintains transparency in its internal assessment by presenting the valued answer scripts to the students in the class room. At present the college provides 70% weightage to curricular and 30% weightage to co-curricular aspects. Weightage for behavioral aspects 5%, independent learning 5%, game and sports 10%, social service 5% etc. The college presents “Best- student award” on the basis of internal assessment

and achievement in annual exams combinedly . The award is given on the Annual Day ceremony of the college in each session. However, under CBCS pattern which is to be adopted by the college from the session 2016-17, the college has initiated steps to maintain transparency in the internal assessment which carries 20% weightage. The college will provide xerox copy of valued answer scripts to students.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

The college pays due attention for quick redressal of students' grievances relating to evaluation. For this, the college has a Grievance Redressal Cell. The problems relating to internal evaluation are instantly solved by the pro-active redressal cell.

The college grievance cell takes appropriate timely step to solve students' problems at the University level. It forwards the students' grievances to the University through e-mail and by special messengers. Follow-up action is also taken for quick solution at University level within the norms and conditions of University.

### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

#### **Response:**

The evaluation process and methods are supplied to the teachers' subject concerned in the central valuation centre of the university. The teachers evaluate the internal exam papers as per course of study & syllabus. Every student is given a copy of the syllabus and details of the evaluation process.

The Utkal University adopts new course structure from the year 2002-03 in +3 classes. It is introduced through three annual university exam in +3 1st, IInd & IIIrd year ending instead of two at the end of +3 IInd year & IIIrd year ending. CBCS Patern follows from the Session 2016-17 with semester system of Exam. There are also internal Examination conducted in every semester. The college is very conscious in implementing the evaluation reforms of the university without deviating from the norms.

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

#### **Response:**

Yes the college has clearly stated learning outcomes. The courses of study provided by the University clearly depicts the learning outcomes that the students are going to achieve. Besides the details of the courses of the University, the college teachers present the learning outcomes before the students at the outset of their classes. The teachers follow **Mager's approach** in stating the teaching objectives which in

turn expresses the learning outcomes.

The IQAC of the college arranges workshops in the college to train the teachers regarding the formulation of teaching objectives of their respective topics.

The HODs of various departments review the learning outcomes of the faculty members.

The students are made aware of the general learning outcomes through induction programs and introduction classes.

The students are informed about the specific learning outcomes at the beginning at each class by the teachers.

The courses of studies is provided to every students.

### **2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**

#### **Response:**

The institution collects and analyses data on students' performance and learning outcomes in the following ways.

1. The teachers collect data from the response of formative evaluation questions they ask during classroom instructions and they use the data at their own level for planning and taking remedial measures.
2. The unit test and the monthly test results and the assignment responses are analyzed department wise by the HODs and faculty members and measures are taken for planning and overcoming barriers of learning at the department level. Team teaching arrangements are made by the department to overcome learning barriers.
3. The test exam results and half yearly results are analyzed in the staff council meeting under the chairmanship of Principal and necessary measures are taken at the college level for planning and overcoming barrier of learning.
4. The college arranges extra classes, remedial classes, doubt learning classes etc. for preparing of self learning materials, organizes seminars and gives direction to the teachers for providing guidance and counseling where required.
5. The annual results are analyzed in the staff counseling meeting and broad steps are taken for planning.

### **2.6.3 Average pass percentage of Students**

**Response:** 85.63

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 137	
2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution	
Response: 160	
<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1 Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response: 3.49</b></p>
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NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 00

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 10

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

The following efforts are made by the institution in developing scientific temper and research culture and aptitude among students.

1. The faculties of the college teach students that the knowledge of their respective discipline emerges

out of scientific enquiry.

2. Teachers of the college teach students regarding the steps of scientific method for solving problems of their subjects and to develop enquisitive mind of students.
3. The teachers cite research findings in the classroom while teaching different topics.
4. Some subjects, include project preparation on social and educational issues and experimentation as a part of curricular requirement. The college pays proper attention for smooth conduct of the project works and the best projects are highlighted.
5. The college encourages students to prepare seminar papers on different issues to develop scientific temper and research culture.
6. Motivates students to go for higher studies and pursue research work.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

#### File Description

#### Document

List of workshops/seminars during the last 5 years

[View Document](#)

### 3.3 Research Publications and Awards

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** No

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

**Response:** No

**3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last**

**five years**

**Response: 0**

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

**3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**

**Response: 0**

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

List books and chapters in edited volumes / books published

[View Document](#)

### 3.4 Extension Activities

**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Response:**

The institution promotes institution-neighborhood- community network and student engagement contributing to good citizenship, service orientation and holistic development of students through its NSS, YRC, RRC and Rover Wing of the college. The volunteers of NSS, YRC and Rover wings have been rendering their services to neighborhood community through various activities and awareness drives. The student-volunteers are engaged in different community development programmes like eradication of

illiteracy, plantation in nearby villages, cleaning up of roads and ponds, providing drinking water to common people at market place during summer seasons and festive occasions. Organizing Blood Donation Camps, traffic control and maintenance of discipline in festive occasions.

Different awareness drives like Swachha Bharat Abhiyan, washing hands before and after eating Polio eradication consciousness, Malaria consciousness, Breast feeding for infants, Active citizenship programme, Aids awareness etc. the training for Self- defence of girls students . Community members are involved in our programmes.

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response: 4**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	02	01	00	01

#### File Description

#### Document

Number of awards for extension activities in last 5 years

[View Document](#)

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response: 7**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	3	2	0



File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 5.02

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	11	0	0	70

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 8

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	4	0	1

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response:** 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

Infrastructure is the bare necessity for teaching and learning process. The college has developed its own policy for creation and enhancement of infrastructure with the changing requirements from time to time. The College adopts the following policy for the development of infrastructure to facilitate effective teaching and learning.

- Survey of infrastructure needs of students and teachers by the planning Board, IQAC and construction committee of the college.
- The Survey reports are presented before the staff council which assesses and makes necessary proposal to the principal for development of infrastructure.
- The Principal sends the proposal to the Governing Body for necessary approval.
- For the development of infrastructure he sends proposal to govt. UGC and local MPS & M.L.As.
- The College utilizes the received grants from the said sources and its own fund in a planned manner.
- The Construction committee and the Purchase committee plan and prepare budgets for necessary construction and purchase, and supervise the overall process.

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

**Response:**

The institution provides the following facilities for curricular and Co-Curricular activities.

1. **Class Room**

ROOM No.	Dimension in square ft
Room No-2	(43x24)1032
Room No-17	(43x24)1032
Room No-24	(32x24)768
Room No-25	(22x42)924
Room No-26	(33x26)858

Room No-27	(33x22)726
Room No-28	(33x22)726
Room No-29	(33x22)726
Room No-30	(33x24)792
Toilet	(12x8x2)192

## II. Departments

Education-	608(38x16)
History-	441(21x 21)
Pol.sc-	441(21x 21)
Psychology-	992(31x32)
Sanskrit-	450(15x30)
Economics	225(15x15)
Odia	225(15x15)

## III Laboratory

Education-	608(38x16)
Psychology	400(20x20)
Toilet	100(10x10)
Computer Lab	400(20x20)
Toilet	84(12x7)

### Technology Enable learning space

Room No.-40	Conference-cum Seminar Hall
Fitted with projector	(31x32)992
Room No-27	

Fitted with projector (33x22)726

Room No-28

Fitted with projector (33x22)726

Room No.-29 (33x22)726

Fitted with projector

**GUEST ROOM** 576(32x18)

**COLLEGE GARDEN**

College Garden- 3000sq ft

**Library-**

Library- 3570(85x42)

Library Office- 308(14X22)

Students' reading Room- 440(20x22)

Staff reading room- 150(15x10)

Library Computer- 112(14x8)

Store- 160(20x8)

Stock Room 930(31x30)

Toilet-3 Nos- 200Sqft

**Staff Common Room** 1032(24x43)

Toilet of Staff Common Room 450(15x15x2)

**STUDENTS' COMMON ROOM**

**BOYS' COMMON ROOM** 640 Sqft(32x20)

Boys common Room Toilet 111(18.6x6)

Girls' Common Room(Including toilet) 1505(43x35)

<b>Principal's chamber</b>	315(21x15)
Toilet	120(15x8)

**Account Section**

Room No-12	348.5(41x8.5)
------------	---------------

**Establishment**

Rom.No-10	396(18x22)
-----------	------------

Toilet	105(15x7)
--------	-----------

**Acedemic Section**

Room No- 13-	234(18x13)
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**Examination Section**

Room No 14	264(22x12)
------------	------------

**Admission Section(SAMS)**

Room No 23	240(24x10)
------------	------------

<b>NSS and YRC Room</b>	350(14x25)
-------------------------	------------

<b>SPORTS</b>	350(14X25)
---------------	------------

Security Room	160(16x10)
---------------	------------

Cycle Stand	1575(75x21)
-------------	-------------

Students' union room	200(20x10)
----------------------	------------

Toilet for Ladies	150(15x10)
-------------------	------------

Open Toilet	300(15x10x2)
-------------	--------------

**4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc****Response:** 29.41**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 05	
File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 28.15

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	8	04	03	02

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

. The library has an Advisory Committee which is termed as Good officers committee. The committee consists of following members.

1. Chair Person – Principal
2. Co-ordinator- R.K Sahoo (Eng)
3. Admission Bursar – Member
4. Account Bursar – Member
5. Academic Bursar – Member
6. Librarian cum C.N.O. – A. Pal (Member)
7. Asst Librarian – H. K. Mishra (Member)

The followings are the initiatives implemented by the committee to make the library student/user friendly.

1. Digitalization of the library with the help of NIC e-Granthalaya software.
2. Utilization of UGC grant for purchase of Reference Books & journals suiting to the needs of the staff & students.

3. Racks & Almirahs have been purchased for the storage of books.
  4. News papers & Megatimes are supplied to staff common Room, Boys' Common Room, Girls' Common Room and library reading room.
  5. Regular issue of books to students and teachers on weekly basis.
  6. Daily issue of books, Magazines and journals to students & staff with reading room of library.
  7. Intensive care is taken for protecting books from worms etc. by using Naphthalene etc.
  8. Emphasis is given for proper utilization of books.
  9. Free access is given to the teachers.
  10. INFLIBNET has been available.
  11. Inverter has been installed to solve the problem of power failure.
12. The list of required books journals etc. are submitted by all concerned HODs to the Principal .Purchases are made through the Good Officers committee. Details of purchase during the last 4 years are mentioned below.

Library Holdings	Year-1-2018-19		Year-2-2017-18		Year-3-2016-17	
	Number	Total cost	Number	Total cost	Number	Total cost
Text Books	619	1,20,000	403	1,65,633	850	90,620
Reference Books	210	1,05,000	434	1,78,727	249	59,568
Journals/Periodicals	-----	-----	-----	-----	-----	-----
e-Resources	-----	-----	-----	-----	-----	-----
Any other [specify]	-----	-----	-----	-----	-----	-----

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

The list of required books journals etc. are submitted by all concerned HODs to the Principal .Purchases are made through the Good Officers committee. Details of purchase during the last 4 years are mentioned below.

Library	Year-1-2018-19	Year-2-2017-18	Year-3-2016-17	Year-4
---------	----------------	----------------	----------------	--------



Holdings	Number	Total cost	Number	Total cost	Number	Total cost	Number
Text Books	619	1,20,000	403	1,65,633	850	90,620	72
Reference Books	210	1,05,000	434	1,78,727	249	59,568	648
Journals/Periodicals	----	----	----	----	----	----	10
e-Resources	----	----	----	----	----	----	----
Any other [specify]	----	----	----	----	----	----	----

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 0.78

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.4	1.5	00	1	1

**File Description**

**Document**

Details of annual expenditure for purchase of books and journals during the last five years

[View Document](#)

**4.2.5 Availability of remote access to e-resources of the library**

**Response:** No

**4.2.6 Percentage per day usage of library by teachers and students**

**Response:** 3.11

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 15

### 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

Number of computers with configuration (provide actual number with exact configuration of each available system)  $(10 + 10) = 20$  .

Computer student ratio 1: 20

Stand alone facility (Projector) 05

LAN facility - No

Wi-Fi Facility - No to be installed shortly.

Licensed software – Available

Number of nodes / computers with internet facility - 09

Any other – Printer 10, Scanner – 06, LCD Projector, Sound system-04

The college has computers with internet facility in following sections.

- IQAC
- Establishment Section
- Examination Section
- SAMS
- Accounts Section
- Library Section
- Principal Office
- One Class room
- The Computer Lab has 10 computers with internet facility to one computer.
- These facilities are available to staff and student of the college
- Wi-fi facility will be available shortly.

#### 4.3.2 Student - Computer ratio

**Response:** 18.6

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** <5 MBPS

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years**

**Response: 0**

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

HEAD	2018-19	2017-18	2016-17	2015-16
A BUILDING	8,00,000	3,60,000	8,00,000	20,50,000
B FURNITURE	50,000	100000	-----	1,50,000
C EQUIPMENT	20,000	200000	80,000	-----
D COMPUTER	1,00,000	50,000	2,00,000	50,000
E VEHICLES	-----	-----	-----	-----
F ANYOTHER	9,60,000	200000	10,30000	15,50,000
TOTAL	19,30,000	9,10,000	21,10,000	38,00,000

The institution ensures optimal allocation & utilization of funds. The Planning Board plans and places the demand before the college authority for allocation of funds. The authority in turn places the demand before UGC, Govt. of Odisha, Local MP & MLA for sanction of grant. The fund sanctioned for the purpose is properly utilized by the construction committee, Purchase committee etc. of the college. Besides the received funds the college utilizes its own fund. All the funds are utilized in a planned manner.

- The persons in charge of different infrastructure facilities and equipments, take care of these for proper utilization of the same for teaching learning and allied activities.
- The college fund and UGC assistance for maintenance is utilized for ensuring timely maintenance for infrastructure and equipments.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 19.15

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
191	178	47	7	13

#### File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

#### Document

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0.22

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	0	0	0	0

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

**A. 7 or more of the above**

**B. Any 6 of the above**

**C. Any 5 of the above**

**D. Any 4 of the above**

**Response:** E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

#### **5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 2.49

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
58	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### **5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**

**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of the students benefitted by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 5.92

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	04	05	8	10

<b>File Description</b>	<b>Document</b>
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 8.13

#### 5.2.2.1 Number of outgoing students progressing to higher education

Response: 13

<b>File Description</b>	<b>Document</b>
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response: 0**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	5	12	10

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response: 0**

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>



### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

- Most of the above stated Competitive exams are not applicable to the students of under graduate college like us.
- However, the College provides career counseling & guidance to the students to appear different Competitive exam for state service & Defense Services etc. Some of our students are in defense services, Orissa Police services, teacher ship, Bank Service and other services.

- **Academic**

Academic counseling is provided to every student at the time of Admission for selecting different optional subjects.

The faculty members provided academic counseling to students for over-learning difficulties & ensuring academic growth of the students.

- **Personal**

Personal counseling is provided to the students by the Counseling center & by the faculty members to solve their personal problems.

- **Career Counseling**

Career Counseling is provided to the students for making choices of their career.

The career counseling center of the college provided information regarding the placement of students by displaying the Job-Advertisements of newspapers & employment news in the students' notice Board.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 1.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	02	01	01

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

<p><b>5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years</b></p> <p><b>Response:</b></p> <p>The College invites the former faculties &amp; Alumnies to different occasions like Annual day celebration, sports, NSS, YRC, Rover activities and seminars.</p> <p><b>Alumni &amp; former faculty members</b> are also taken as <b>members of IQAC</b> of the college. The Curriculum Committee also involves them for taking their suggestions.</p> <p>Feedbacks are collected from them for quality development. Some Alumnies are also taken as members of Governing Body. The college involves the Alumni &amp; former faculty members in most of its programmes for ensuring all- round development of the college.</p>	
<p><b>5.4.2 Alumni contribution during the last five years(INR in Lakhs)</b></p> <p>? 5 Lakhs</p> <p>4 Lakhs - 5 Lakhs</p> <p>3 Lakhs - 4 Lakhs</p> <p>1 Lakh - 3 Lakhs</p> <p><b>Response:</b> &lt;1 Lakh</p>	
File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 3

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	01	0	0	0

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

**VISION- “ Quality Education to rural youths through integrated effort and innovative practices. To inspire, prepare and empower rural students/youths to succeed in a challenging world”.**

As the college is located in a rural area, the vision of the college reflects the excellency of our commitment to provide sustainable quality education to the rural youths with complete respect to unity, integrity, dignity, diversity and accountability.

As the Society is fast changing, the changing conditions create new challenges. The VISION of our college is **to Prepare & Empower Our Rural Youths to face the changes and challenges of the time** like true learned men in the lines enshrined by the national policy of Education 1986.

#### MISSION

- Integrated approach of teaching.
- Accountability of the system.
- Quick redressal of problems & grievances.
- To adopt, adapt and adept the time- bound innovative practices.
- Student- friendly learning environment
- Freedom to learners
- Collaborative effort for solving problems
- Welfare scheme for staff & students
- Maintaining equity and equality in the campus.
- Moral education
- Promotion of Social justice.
- Optimum use of resources.
- Promotion of Social awareness & humanitarian values.

-Mentoring and counseling students.

**The mission of Sarankul College reflects its strategic action to achieve the vision.**

-The teachers of the college follow integrated approach in their teaching, breaking the inertia of traditional boring **Teacher-centric** method.

-Various interactive methods such as **Socratic method, Dramatization method, Problem-solving method & Learning by doing method** etc, along **with use of ICT** are adopted in the class room by the teachers so as to make the teaching- learning atmosphere **Student-centric**.

-We lay more emphasis on barking the melancholy of learning in the class room & to make learning a fun.

-Our approach is very much **Constructive** which emphasizes **on generating knowledge from the students, rather than injecting Knowledge in to the students**.

-The institution provides freedom to learners to generate their own knowledge.

- The Administrative system is very much accountable to achieve the objectives.

- The College **promises to maintain equity and equality** in the campus in each and every aspect from Admission to Administration.

- The College ensures social environment by adhering to collaborative effort for solving the huddles on the way.

-It ensures social justice by guiding all its actions in the lines of National goals.

-The institution takes every care for optimum use of its material and human resources to achieve the VISION .

-The College adopts innovative Practices for the promotion of social awareness & humanitarian values.

- The College ensures fullest development of its students through mentoring and counseling.

- The College emphasizes on quick redressal of students grievances in order to set-right the normal academic atmosphere.

-The College adopts welfare schemes for staff and students.

### 6.1.2 The institution practices decentralization and participative management

#### Response:

Yes, the college promotes the culture of a participative management.

- The college has three levels of participative management viz. top level, middle level and bottom level.
- At the top level management ,the representatives of the faculties, the staff and community members also act as the members of Governing Body where all plans and policies are endorsed and approved.
- The principal as the representative of the top level management leads each and every activity as a part and parcel of it.
- At the middle level ,the senior faculties act as the Committee Heads who lead their respective committees consisting of the faculty members and the staff. The middle level co-ordinates between the Top level & the Bottom level..
- The bottom level involves the teachers & staff

Thus, the management become participatory at different levels.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

Yes. The institution has a formally stated quality policy which is reflected in the vision statements of the college. The institution develops its quality-development policy basing on the guide lines of the DHE Govt. of Odisha, Utkal University, UGC and the quality needs of the students and stake- holders. The information collected from feedback mechanism and from suggestions of different stake holders and IQAC are reviewed in the Staff Council under the chairmanship of the Principal. The Staff Council frames the quality-development policy for the development of academic quality, infrastructure and other quality aspects each year before the commencement of the session. The policy framed by Staff Council is approved by G.B. The Principal implements the quality-development policy through different committees of the college viz. Construction committee, Academic committee, Finance committee, Examination committee, Library committee, and Athletic committee etc. The committee Heads divide the work meant for quality development and distribute among the members of the committee. The Heads of different committees deploy the resources and review the progress of the work. The Principal also reviews the progress from time to time.

Yes. The institution has a perspective plan for development in different aspects. These include

- Renovation of old Building.
- Construction of Auditorium.

- Construction of Seminar hall
- Construction of Staff Quarters
- Construction of Administrative Block.
- Construction of Ladies Hostel
- Construction of Boys' Hostel
- Construction of Computer hall
- Construction of Guest room.
- Construction of Indoor & outdoor stadium.
- Purchases of library books, journals etc.
- Purchases of computers
- Purchases of ICT equipments.

**6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Response:**

The college organizational structure is given below .

Department of Higher education ,Govt of Odisha Odisha

**ORGANISATIONAL STRUCTURE**

Director Higher Education ,Odisha

--

Regional Director Higher Education ,Bhubaneswar

NAAC

Governing Body ,Sarankul College

Principal ,Sarankul College

?



Staff council

?



**Academic Units**

**administrative Unit**

**IQAC**

**Extesion**

<b>Academic Units</b>	<b>Administrative Unit</b>	<b>IQAC</b>	<b>Extension</b>
Academic Committee	Administrative Bursar	UGC committee	NSS
Admission Committee	Advisory Board	Planning Board	YRC
Examination Committee	Discipline Committee	NAAC committee	Rover & Range
Library Committee	Construction Committee	IQAC Committee	Games and spo

Departments of different Disciplines	Grievance redressal cell	Students' Union
Faculties	Election Committee	Counseling Cell
Students	All ministerial and menials	Co-curricular a

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** D. Any 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

#### 1. Teaching Learning

The college adopts the following strategies for teaching & learning.

- Preparation of Academic calendar.
- Preparation of Annual scheme of teaching.
- Preparation of Unit plan for teaching.

- Preparation of Daily plan for teaching.
- Use of ICT in class room.
- Use of Library resources and e-resources for teaching & learning.
- Training programmes & workshops are organized by IQAC for development of study materials, question papers, question banks etc.
- Computer training programme by the IQAC
- Provision of Monthly tests & Unit tests & assignments.
- Creation of conducive learning atmosphere.
- Guidance and counseling by faculties.
- Provision for Remedial classes.
- Provision of Extra classes.
- Conduct of seminars.

### ***1. Research & Development***

- The College encourages its faculty members for M.Phil and Ph.D courses.
- The college conducts seminars to present research papers developed by the faculties.
- The college encourages student to make field surveys and to prepare project reports.
- The college encourages the faculties for working out major & minor Research Projects.

### ***1. Community engagement***

The college adopts the following measures for community engagement.

- The community members are acting as representatives in the college governing body.
- The community members work as the members of IQAC committee.
- The community members, Alumni and parents are invited to different occasions like Annual Day celebration Blood Donation Camp, parents' meeting etc.
- Community members can use college library.
- Community members participate in the NSS, YRS, and Rover/Ranger activities.
- Feedbacks and suggestions are invited from the community members for development of college.
- Eminent resource person of the community are invited to the seminars.
- Awareness programmes are organized to make community members conscious.

### ***1. Human Resource Management***

The college adopts the principle for optimum use of human resources. Taking into account the required human resource need and the existing available human resource, the college appoints persons on contractual basis as per govt. guidelines. Proper attention is given for preparation of time table, academic calendar, Exam. schedule, Assignment of co curricular activities and assignment of development works for making optimum use of available human resources. The college IQAC provides Computer training and various Capacity Building trainings for promotion of human resources of the college. Principal provides democratic leadership for motivation the existing human resource.

- Industry interaction – NA

The Head of the institution encourages the participation of different stake-holders with different activities of the college. The feedbacks and suggestion are invited from the stake-holders like students, Alumni, parents, community members etc. Personal contact with different stake holders on different occasions also provides a great deal of information. The college collects feedbacks on the spot for different activities and programmes. The college has kept suggestion boxes at different centers.

Different Committee Heads and senior faculties are directed to interact with the stake-holders at different occasions and to collect vital information for the development of the college. The information collected out of feedback, suggestion and interactions are presented before the staff council to review and present the same before the Top Management.

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

- The institution has taken adequate steps to enhance the professional development of its Teaching and Non-teaching staff.
- The College encourages teachers to pursue research, join in Ph.D and M.Phil programme and for other Higher Studies.
- The College allows its teachers to attend seminars, conference, & workshops outside the college for updating their knowledge.
- The teachers of the college are relieved to attend Refresher Courses/ Orientation Programmes for expansion of their knowledge.
- The IQAC of the College provides training on student centric methods for the teachers.
- The IQAC provides computer training for Teaching and Non-teaching staff to empower them for clearing and smooth discharge of office work respectively.
- The College is going to apply for INFIIBINET in order to enable the teachers to access to e-journals & Books.
- The College provides internet facility in library for teachers to search knowledge aboard.
- The college purchases reference books as per requirement of teachers to the library.
- The college organizes Seminars {department wise} for enhancement of knowledge of teachers.
- The college adopts feedback mechanism for quality enhancement of teachers.
- The Class-3 employees of the college are allowed for Accounts Training and other training programmes organized by Govt. and Non-govt. bodies outside the college.
- Under exigency experts from outside the college are invited to train the Non-teaching staff.

.The non teaching staff are deputed for HRMS training, e-dispatch etc.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 2.35

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

#### File Description

Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years

#### Document

[View Document](#)

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

#### File Description

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

#### Document

[View Document](#)

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 5.71

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	4	0

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

The College adopts the following performance appraisal system of the staff.

- The Principal maintains CCR of each employee annually and sends it to the competent authority.
- Each employee submits his/her PAR(Performance Appraisal Report) on line annually to competent authority.
- The Principal daily supervises different activities of the employees and monthly revises the record of performance. Viz – Progress register and lesson plans of teaching staff & Work Register of Non-teaching staff etc.
- The programme reports of different co-curricular activities and extension activities are reviewed by the principal.
- Feedback forms are used for self-appraisal of teachers and other employees.

Monthly performance reports are submitted before principal by each employee

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

: The internal audit is made by the accounts bursar & the principal of the college regularly.

The DCR, Cash Book maintained by the Account Section are thoroughly verified by the Accounts Bursar and finally by the Principal. Both put their signature after verification.

The External audit is done by the local fund Audit of the state Govt. and by Govt. approved chartered Accounts.

The last audit was done for the session 2012-13, 2013-14 , 2014-15, and 2015-16

Audit objection- No.

Details of Compliance-NA.

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 0.8

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.8	0	0	0	0

#### File Description

#### Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The institution receives funds from the following sources.

- 1.CDF collected from students
- 2.State Govt. Grant
- 3.MLA LAD fund
- 4.MP LAD fund
- 5.UGC Grant

The institution has received Rs.5 Lakhs for construction of class rooms during the session 2012-13. From MP LAD fund U.C to this effect has already been submitted.

The College has received a sum of Rs.5 lakhs for infrastructure development from the State Govt. in the session 2014-15.

The construction process is on.

The college has sent proposal per Rs.71 Lakhs to UGC for General Development of the college. But, approval in this regard is still pending.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

Yes, the institution has established the IQAC from the session 2014-15.

The institution established IQAC as the hub of quality improvement in different aspects Viz: Academic, Administrative, Infrastructure, Co-curricular, Extension activities etc.

The IQAC has been empowered to conduct training programmes, workshops and seminars to promote quality.

IQAC coordinator acts as a member of Planning Board, UGC to have an active involvement for quality assurance.

IQAC of the college has taken the following measures to institutionalize the quality assurance process. IQAC has suggested the following quality parameters for the college.

- Mentoring system to be adopted.
- Conduct of Unit tests and Monthly tests.
- Student-centric methods to be followed by the teachers
- Conduct of Seminars in different departments.
- Plantation by NSS in nearby villages.
- Formation of ICT class rooms (Smart classes)
- Feedbacks to be adopted
- Digitalization of Library
- Classification of Library books .
- INFLIINET subscription for Library.
- Preparation for NAAC Accreditation.

Besides the afore-said suggestions, IQAC of Sarankul College has taken the following initiatives

- Feedbacks forms have been developed.
- Training programmes for teachers on Student-centric methods and use of ICT.
- Workshop on preparation of programme learning materials for students.
- Seminars
- Preparation of SSR of the college relating to NAAC.

Yes, The IQAC has external members in its committee?



1. Dr. R.K.Sahoo (Educationist)
2. S.J. P.K.Dash (Alumni & Secretary. Voluntary organization 'Ashraya')

The external experts have suggested for ICT class Rooms (smart) and for conducting seminars regularly.

Yes. The institution has an integrated framework for quality assurance of the academic & administration activities.

The IQAC of the college, the G.B, the Staff Council, the Planning Board (UGC), and different committees like Finance Committee, Purchase Committee, Library Committee, Advisory Board, and different departments work unitedly for quality improvement.

### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

#### **Response:**

The institution has its own mechanism for continuous review of the teaching-learning process.

The Lesson Plan & Progress Register of the faculties are **weekly reviewed by the concerned HODs & monthly reviewed by the Principal**. It is a continuous process.

Academic Committee is watchful for engagement of classes.

HODs & Principal supervise the classes of faculties.

The IQAC and the Staff Council reviews the feedbacks collected from students regarding teaching-learning.

The Unit tests, Monthly tests and other test result and assignments are reviewed departmentally and by the Staff Council.

IQAC inspires to all the faculties for conducting Deptt. Seminars regularly.

The aforesaid mechanism, as a whole, enhances the teaching-learning quality which, in turn results in increasing the % of pass.

### **6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**

#### **Response: 1**

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	5	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>

#### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

##### Response:

In order to improve the quality of the teaching – learning process and to make it more exciting and enjoyable the institution has started using many modern technological gadgets like smart boards, power point presentations and other ICT facilities. To buttress the research activities and the teaching-learning process the laboratories of the institutions have been enriched by installation of many instruments and equipments. They are also encouraged to organize and participate in different orientation and refresher courses to keep themselves abreast of the development taking place in their respective areas of research.

**INFRASTRUCTURE**

The construction of classrooms has been completed and few more are under construction. Besides, extensive renovation work has also been carried out. The old buildings have been renovated with the addition of toilets and other sanitary facilities to make them amenable to the benefit of the students. For the conservation of electricity the college has installed solar lighting systems in the campus. To ensure the punctuality of the staff and faculty members a biometric attendance mechanism has been put in place. Besides, the entire campus has been under the surveillance of CCTV camera.

**EXTENSION ACTIVITIES**

. Notwithstanding their social service in the neighbouring areas the NSS volunteers along with their programme officers have been awarded trophies by the district administration . The Youth Red Cross wing of the college organizes health check up camps biennially for the students, staff, faculty members and people from the neighborhood. It also organizes Blood Donation Camps regularly. The students of the college take out time to visit the nearby orphanages and old age homes to extend emotional, physical and financial support to the inmates. The college strives to ensure the development of its infrastructure, sanitation and academics.

**WELFARE ACTIVITIES**

The college arranges computer training classes for entry into services like banking, railways etc. The college has a canteen that provided hygienic refreshment to the students, staff and faculty member. Cold water dispensers have been installed at different points to quench the thirst of the students. The college has also a dispensary with a part time physician to ensure the physical well being of the denizens. The employees and students of the college receive financial assistance to undergo medical treatment.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 4

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	0	0

#### File Description

List of gender equity promotion programs organized by the institution

#### Document

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

- Regular conduct of extension activities like blood donation, HIV awareness, Road safety and traffic rule awareness, Yogo, soil & water conservation campaign, plantation etc. through NSS YRC units and ECO club of the college. The community orientation, EKta divas celebration, observing environmental campus is under CC Camera surveillance along with security guard deployed at the protection day main gate 24 x 7 .

The YRC–RRC College Unit runs the In house Medicare centre in association with Rovers wing with provision for First-aid, medicines, Medicare procedural, Rescue and recovery accessories, Refrigerator facility, etc The support services of Ambulance & PHCs are available from government end. At the time of annual blood donation camps, student-donors undergo blood grouping and a general hematological examination. Out of the acquired blood coupons with the Central Red Cross Blood Bank, we ensure all our human resources with an emergency Blood Transfusion Assurance. The YRC volunteers and RRC activists have formed ULTRA RAPID BLOOD AID SCHEME FOR HAEMATOLOGICAL INFUSION ON EMERGENCIES by enrolling themselves into a database on the college website for the purpose of emergency blood transfusion. During YRC-RRC Class Room Workshops, Doctors of the local PHCs are invited to Share their Ideas and Opinions and to give medical advice to the students with known

medical complications. All the students are covered under students' safety insurance scheme by the public sector insurance company. There is also provision of Student Aid Fund to help the students in case of serious health hazards.

Aid Granted By The College on Free Studentship, Students Aid Funds, Students' Safety Insurance.

## 2. Counselling:

For effective mentoring and welfare of the students, some students are attached to a faculty mentor. The mentoring system is adopted to improve the rapport between the faculty and students. The main objective is to keep track of the progress of the students and counsel them accordingly for academic and personal problems. Parents of the students are timely informed wherever the necessity arises such as lack of attendance, poor academic performance and psycho-social problems. The college endeavours to look after the holistic personality development of students through regular and extra classes, Co-Curricular and extra - Curricular activities and counseling. The faculty offer guidance to the prospective professionals in addition to classroom teaching. The Training and Placement cell and Entrepreneurship development cell have been putting fervent efforts in this direction.

## 3. Common Room:

Ladies common room with all sanitary and recreation facilities are made available. A lady peon is posted to look after the students. It has been provided with a Pad vending machine and incinerator and safe drinking water facilities.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 10000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 1

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 400

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 40000

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

#### Response:

The College takes every care to make the campus eco-friendly.

#### Energy Conservation:-

Awareness is created among staff and students to save energy by minimum conservation.

- CFL and LED Bulbs are used.
- Switch off bulbs, fans and other electric appliances whenever not required.

#### Use of renewable energy

- The College thinks up installing solar lamps shortly.

#### Water harvesting

- The College has developed soak pits for absorption of rainwater to maintain the water level for plants of the campus.

#### Check dam construction

- There is no provision of check-dam in the college.

#### Efforts for carbon neutrality.

- Since the College is on a hill-top , there are adequate number of trees which protect the environment from bad-effects of carbon dioxide by neutralizing carbon-effects.

- Besides this the NSS wing of the college is taking steps for regular plantation.
- 
- The Campus Development Committee looks forward to create a green campus through plantation programmes organized by NSS, YRC and Rover units etc.
- College keeps regular contact with the Forest Department for supply of saplings for plantation.

### **Hazardous waste management**

- The College has banned the use of polythenes inside the campus.
- The College has developed a dump- yard to dump the waste materials.
- The College has kept waste-bins at different places.
- The dirty waters are soaked in the soak pits.
- The Volunteers of NSS , YRC, Rover Units and Class IV employees clean the campus.

### **E-Waste management**

- As the College procured new electronic gadgets no e-waste has generated yet. There is no provision of e-waste management at present but the college thinks up to resale the unused gadgets for recycling .

### **7.1.6 Rain water harvesting structures and utilization in the campus**

#### **Response:**

To sustain the ground water availability, the college has adopted rain water harvesting system. A water harvesting tank is proposed to be constructed at one side of the building where it harvest the total water of catchment area during monsoon. This help to recharge the ground water and thereby replenish the well that provides the campus with abundant water supply to the garden throughout the year.

All the constructed buildings have rain water harvesting bore to recharge the sub-soil water. More over a new rain water harvesting bore have been installed for ground water recharge. All rain water flown from the building and from height area to the lawns thus irrigating and recharging sub surface water level.

### **7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

**Response:**

Pollution Free Campus;

Care is taken to restrict vehicle entry into the campus and specific parking area is allotted for faculty and students both for boys and girls. The college encourages staff and students to use bicycles coming to campus.

Plantation and maintenance of plants : Van-Mahostava is observed every year and new trees are planted in the college campus by NSS students. Students are sensitized and encouraged to be a part of plantation drives. The college has its own landscaping management committee and a man force of (20) workers especially for maintenance of plants and special awareness programmes on plastic free environment in and around the campus.

Energy Conservation : The main building of the college has thick walls (18 - 24 inches) with High Ceiling (20 to 22feet) making class rooms airy and well lighted, therefore more energy consuming electrical gadgets like air conditioners are not required. Also CFL and LED bulbs have been installed in the place of incandescent bulbs. The students and staff members ensure switching off all electrical fittings before leaving their classrooms or labs. In the light of energy conservation, College has established 10 solar installations funded by UGC.

### **7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response:** 2.85

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.2	.2	.2	0	0



File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

**Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>

### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response:** 2

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	00	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response:** 6

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	03	00	0

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response:** Yes

**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** Yes

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response: 2**

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	00	0	0

**File Description**

**Document**

List of activities conducted for promotion of universal values

[View Document](#)

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

The institution organises different functions to observe national festivals, birth / death anniversaries of Indian personalities. Steps are taken to conduct religious festivals like Independence day, Republic day, Netaji Subash Jayanti. The staffs and students gather to pay homage to the beloved national leaders and

freedom fighters and reminisce their contribution towards the growth and development of the nation. The Principal during his address gives the brief narratives regarding the freedom struggle and the encourages the students and staffs to emulate these great leaders in the day to day lives. The event end with a cultural program in which teachers and students sing patriotic songs and some students perform traditional Odishi dance.

**7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

**Response:**

The Governing Body plays a key role in the financial management and ensuring its transparency The Governing Body approves a financial budget prepared by the Accounts Section at the beginning of every financial year. The Governing Body makes a quarterly financial review of the income and expenditure of

the college to ensure proper utilization of the funds of the college. The Governing Body as well as the government delegate financial power to the Principal for utilization of the fund. For transparency and fair transaction, the Secretary, Governing Body and the Principal are the signing authorities for all funds of the College. The Principal is assisted by the Account Bursar and accountant for proper financial management of the college fund as well as Govt. and UGC funds. The funds received from UGC are deposited in a separate bank account. These funds are duly utilized for the purpose for which they are received. The institution is under the monitoring of the Department of Higher Education and the Accountant General of Odisha, whose audit mechanism ensures the effective and efficient use of available financial resources. The following bodies take care of effective and efficient use of available financial resources. The Local Fund Auditor verifies income and expenditures of various aspects. Receipts and payment vouchers of daily transaction are checked by Accounts Bursar after scrutinizing and preparing the income and expenditure statement. The local Fund Auditor will submit the observations to the Management for compliance. The Audited Statement of Accounts and Expenditure is displayed in the website of the Local Fund Audit.

Education is a process of all round development of an individual-Physical, Intellectual, Emotional, Social, Moral and spiritual. The teachers are the facilitators and inculcator of values and transformer of inner being. The institution does not consider education as mere acquisition of information Passing examinations and getting degrees. The college insists to instill a sense of humanism, a deep concern for the well being of others and the nation. The institution adopts number of activities like instruction, relationship between students, Curricular activities etc. To inculcate basic integration among the students and faculty members.

The institution strives hard to give a best place to work for the faculty member. It aims to ensure production, Security, Cultural and Social development, Welfare, Good environment and offer opportunities for all according to their ability without discrimination.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

The college adopts the items in 7.2.1 as its best practices.

#### Format for Best Practice-1

**Title of the Practice:-** PLANTATION IN THE CAMPUS & LOCALITY.

• :

1. To develop the habit of plantation among the students, staff and people of locality.
2. Soil conservation.
3. To create a carbon free environment and to promote greenery.
4. To provide natural oxygen to the environment to develop the cooling effect of the environment.

#### The context

Such noble attempts of the college inspires all and injects a passion in all to plant trees for a healthy & peaceful living by saving trees & saving the world in the context of Global warming.

### **Evidence of Success**

The College environment itself is the evidence of success of plantation. We have planted 10,000 saplings during last 4 years in the college campus and villages nearby. And we have planned to plant more trees in the coming years. Ambamundia of Banthapur Panchyata, Magarabandha & the college campus nicely focuses on our plantation activities.

In Ambamudia we have planted more than 4,000 supplying in joint collaboration with the local people and Dist. Forest Federation, Nayagarh.

In Magarabandha, more than 1 Thousand saplings has been implanted with the help of our college students.

In the college campus staff & students have planted more than 5,000 saplings in different times.

### **Problems encountered & Resources required.**

Many problems are encountered in this regard.

1. There is dearth of finance for procurement of saplings.
2. Watering of the plants during summer days.
3. Manuring of the plants.
4. Giving protection to the plants from herbivorous animals & tree-cutters.
5. We are helpless to save our loving plants from the natural calamities, as our area is prone to cyclone.
6. Financial aid for the purpose is highly required.

### **Format for Best Practice-2**

**1. Title of the Practice-** Assignments to students.

**2. Goal-**

1. To Develop the Home-Reading habit among students.
2. To develop self-learning habit among students.
3. To utilize their leisure time in constructive way.
4. Enabling them to promote their knowledge.
5. To develop creativity among students.

### **3. Context**

Home-Reading of the students is a great complement and supplement to the teaching learning

process of the college. The college sincerely tries its level best to maximize the learning of the students by giving freedom to them. Such activity of the college makes the adult learners capable enough for self-learning and for promoting their understanding & creativity. Assignments provide the opportunity to bridge the gap between the required level of learning & the actual level of learning. It also bridges the gap between the teacher & the taught. It provides the opportunity of direct application of their learning. It encourages students to learn more and acquire more knowledge from different sources. It utilizes the leisure time in a constructive way and promotes the learning habit of students.

### **1. Practice**

The College has adopted this best practice form the session 2015-16 by the effort of IQAC. Each teacher gives some assignments to the students on the eve of vacation. The students utilize their vacation time constructively for preparing the answers of the questions assigned to them. The assignments are submitted within a week of the re-opening of the college. Those are evaluated by the faculty members. Mistakes are pointed out, rectified & necessary suggestions are given to the students. The best assignments are readout in the class room after this, the assignments are handed over to the students.

### **5 .Evidence of Success**

80% of Students submit the assignments given to them.. This practice develops study habit among students. Many students express their views that the newly introduced assignment system is a good one & they have been benefited a lot from such a system. The students themselves are the evidences of such practice.

#### **6) Problems encountered & Resources Required.**

1. Evaluation of assignments is a Herculean task for compulsory papers such as English & Odia where there is vacancy of faculty position for a period of more than 3 years due to retirement, transfer & death case.
2. The Absentees are very much irregular in submitting their assignments.

There is no need of financial resource for this practice since students use their own penpaper.

## **7.3 Institutional Distinctiveness**

### **7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust**

#### **Response:**

Best Practice: Innovation in Teaching Methods for Academic Excellence

#### **GOAL:**

The institute aims at equipping the learners to face the challenges of the modern world. With the advent of modern information and communication technology, educational practices have undergone tremendous

changes around the world. Our College makes all effort to provide students with exposure to modern teaching methodology.

**CONTEXT:**

The College aims at transforming the youth through quality higher education and to keep pace with the fast changing scenario in the job market.

**PRACTICE:**

The College encourages all faculty members to make use of LCD projectors in class rooms. A Smart board has been installed . State level and National level seminars are organized in every department to enlighten the students.

**EVIDENCE:**

Enthusiastic improvement in daily attendance in the class, improvement shown in internal assessments, speaking and learning skills improved. Students come forward to participate in College activities with no stage fear.

**CHALLENGES:**

Shortage of fund is a major challenge. If sufficient funds will be available then all classrooms are to be equipped with audio-visual gadgets so that the classes can be more interactive and exciting for the students.

## 5. CONCLUSION

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### Additional Information :

#### FUTURE PLAN

- Opening of Science and Commerce stream.
- Wi-Fi campus.
- Expansion of Library.
- Technology enabled Campus.
- Autonomy.
- Opening of Self financing Courses
- Expansion of infrastructure and Buildings.
- Creation of Sports Complex
- Hostel Facility( Separate for both Boys and Girls)
- Staff quarter.
- Solar power Campus.

### Concluding Remarks :

Conclusion



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>5</td> <td>3</td> <td>3</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>00</td> <td>00</td> <td>3</td> <td>00</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3	5	3	3	2	2017-18	2016-17	2015-16	2014-15	2013-14	02	00	00	3	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	5	3	3	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	00	00	3	00																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 2</p> <p>Answer after DVV Verification: 36</p>																				
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>1.2.2.1. Number of programmes in which CBCS/ Elective course system implemented.</p> <p>Answer before DVV Verification : 1</p> <p>Answer after DVV Verification: 15</p> <p>Remark : As per the HEI data attached with the Metric in response and the HEI statement in the response dialogue box.</p>																				
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years</p> <p>Answer before DVV Verification : 3</p> <p>Answer after DVV Verification: 01</p>																				
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 196</p>																				

Answer after DVV Verification: 76

2.1.2 Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
158	176	191	153	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
152	170	191	153	147

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
160	176	192	153	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
160	160	128	128	128

2.4.3 Teaching experience per full time teacher in number of years

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 0 years

Answer after DVV Verification: 271 years

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	2	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

0	00	0	00	00
---	----	---	----	----

Remark : None of the entries are eligible as they are not full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies.

2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 398 Answer after DVV Verification: 137</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 492 Answer after DVV Verification: 160</p>																				
3.1.2	<p>Number of research projects per teacher funded, by government and non-government agencies, during the last five year</p> <p>3.1.2.1. Number of research projects funded by government and non-government agencies during the last five years Answer before DVV Verification : 12 Answer after DVV Verification: 00</p> <p>3.1.2.2. Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 10</p>																				
3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
3.4.2	<p>Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years</p> <p>3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="304 1559 1046 1693"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>1</td> <td>2</td> <td>0</td> <td>1</td> <td>0</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1771 1046 1906"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>00</td> <td>02</td> <td>01</td> <td>00</td> <td>01</td> </tr> </table> <p>Remark : As per the HEI data attached with the Metric in response. The HEI has claimed certificates/letters that do not qualify as awards and recognition received for extension activities from Government /recognised bodies at the national/international level. The HEI has attached one</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1	2	0	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	00	02	01	00	01
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	2	0	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	02	01	00	01																	

certificate in local language, most likely it is an individual award rather than to the HEI. Awards to the institution can only be considered and not to the individuals.

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
169	141	0	0	70

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
19	11	0	0	70

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 5

Answer after DVV Verification: 05

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	8	24	13	22

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	8	04	03	02

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3.4	1.5	2	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.4	1.5	00	1	1

4.2.5	<p>Availability of remote access to e-resources of the library</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : As per the HEI statement in the response dialogue box confirming non Availability of remote access to e-resources of the library.</p>																				
4.2.6	<p>Percentage per day usage of library by teachers and students</p> <p>4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 67 Answer after DVV Verification: 15</p> <p>Remark : As per the average of the number of daily entries of the staff and students as made available in the attached entry record.</p>																				
4.4.1	<p>Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</p> <p>4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1451 1046 1585"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>8</td> <td>24</td> <td>18</td> <td>27</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1664 1046 1798"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : The HEI was advised that it had input the same values as the Total Expenditure excluding salary year-wise during the last five years. The HEI may reconcile and provide balance sheet certified by the DDO/CA, counter signed by the principal AND highlighted for the type of expenditure specifically incurred on maintenance of physical facilities and academic support facilities excluding salary. The HEI was requested to reconcile and provide balance sheet certified by the DDO/CA, counter signed by the principal AND highlighted for the type of expenditure specifically</p>	2017-18	2016-17	2015-16	2014-15	2013-14	11	8	24	18	27	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
11	8	24	18	27																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	00																	

incurred on maintenance of physical facilities and academic support facilities excluding salary. However the Audited sheets attached are not signed neither by the CA/DDO nor the principal.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
22	32	5	8	10

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
05	04	05	8	10

Remark : As per the HEI data attached with the Metric in response.

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 126

Answer after DVV Verification: 13

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	5	12	10

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	5	12	10

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	5	12	10

Remark : Non Availability of any information with the HEI has been confirmed by the HEI in the statement in response dialogue box.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
50	50	50	50	50

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	02	01	01

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	01	0	0	0

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : B. Any 4 of the above

	Answer After DVV Verification: D. Any 2 of the above																				
6.5.4	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> <li>1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements</li> <li>2. Academic Administrative Audit (AAA) and initiation of follow up action</li> <li>3. Participation in NIRF</li> <li>4. ISO Certification</li> <li>5. NBA or any other quality audit</li> </ol> <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>3</td> <td>5</td> <td>3</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>00</td> <td>01</td> <td>00</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	4	3	5	3	0	2017-18	2016-17	2015-16	2014-15	2013-14	01	00	01	00	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	3	5	3	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	00	01	00	0																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>3</td> <td>5</td> <td>3</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>01</td> <td>03</td> <td>00</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	4	3	5	3	0	2017-18	2016-17	2015-16	2014-15	2013-14	02	01	03	00	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	3	5	3	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	01	03	00	0																	
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love,																				



Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	1	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	00	0	0

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 7</p> <p>Answer after DVV Verification : 158</p>																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>7</td> <td>5</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>15</td> <td>13</td> <td>13</td> <td>13</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	7	7	7	5	5	2017-18	2016-17	2015-16	2014-15	2013-14	15	15	13	13	13
2017-18	2016-17	2015-16	2014-15	2013-14																	
7	7	7	5	5																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
15	15	13	13	13																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>62</td> <td>62</td> <td>62</td> <td>50</td> <td>50</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>62</td> <td>62</td> <td>50</td> <td>50</td> <td>50</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	62	62	62	50	50	2017-18	2016-17	2015-16	2014-15	2013-14	62	62	50	50	50
2017-18	2016-17	2015-16	2014-15	2013-14																	
62	62	62	50	50																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
62	62	50	50	50																	

2.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 309 986 421"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>137</td> <td>190</td> <td>71</td> <td>94</td> <td>120</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 501 986 613"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>160</td> <td>116</td> <td>120</td> <td>96</td> <td>95</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	137	190	71	94	120	2017-18	2016-17	2015-16	2014-15	2013-14	160	116	120	96	95
2017-18	2016-17	2015-16	2014-15	2013-14																	
137	190	71	94	120																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
160	116	120	96	95																	
3.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 770 986 882"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>15</td> <td>15</td> <td>15</td> <td>15</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 963 986 1075"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>17</td> <td>15</td> <td>14</td> <td>14</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	15	15	15	15	15	2017-18	2016-17	2015-16	2014-15	2013-14	17	17	15	14	14
2017-18	2016-17	2015-16	2014-15	2013-14																	
15	15	15	15	15																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
17	17	15	14	14																	
3.2	<p>Number of sanctioned posts year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1232 986 1344"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>44</td> <td>44</td> <td>44</td> <td>44</td> <td>44</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1424 986 1536"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>20</td> <td>20</td> <td>20</td> <td>20</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	44	44	44	44	44	2017-18	2016-17	2015-16	2014-15	2013-14	20	20	20	20	20
2017-18	2016-17	2015-16	2014-15	2013-14																	
44	44	44	44	44																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
20	20	20	20	20																	
4.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 13</p> <p>Answer after DVV Verification : 17</p>																				
4.2	<p>Number of computers</p> <p>Answer before DVV Verification : 25</p> <p>Answer after DVV Verification : 13</p>																				